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**TIPS ON CHOOSING TAX PREPARERS**

To Legally charge a fee to prepare tax returns, a preparer must be certified by the California Tax Education Council or be a certified public accountant, an enrolled Agent or an Attorney. The council recommend that consumers conduct a brief interview with, prospective tax prepares.

DO YOU LOOK FOR THE PRICE OR THE COST ?  
 DO YOU WANT A TAX PREPARER OR ACCOUNTANT TAX PREPARER?

<b>NBS YES/NO</b>	<b>OTHERS YES/NO</b>	<b>QUESTIONS TO ASK</b>
ANYTIME		Ask to see a tax repairer's credentials
ALWAYS		After Preparing your income tax can he or she give you tax recommendation to maximize and or reduce your taxes legally, ethically, morally?
ALWAYS		In order not to pay estimated tax penalties will he or she remind you of the due dates
ALWAYS		Ask would he or she prepare Tax Calendar on yearly basis to remind you of important tax due dates
ALWAYS		Ask If I don't all paperwork to prepare income tax, would he or she call IRS to resolve and or request all information and ask to have it all fax to our office to finish the task asap?
ANYTIME		Ask to see the surety bond that tax preparers are required by law to have.
BASED ON SCHEDULES		Ask how fees to prepare tax returns are determined
12 MONTH OF YEAR		Ask if the prepare can be reached year-round.
ALWAYS		Ask if the prepare will sign the tax return.
IN HOUSE & 7 YEAR		Ask if the prepare will store tax information and, if so, for how long.
WE NEVER		Beware of high-interest loans masquerading as "rapid refunds."
ALWAYS		Ask would he or she return your calls at least within 24 hours to solve the problem you have

If all above is market yes and for lower than our prices, we advice you to change over to other Accountant Tax preparer.

Thank you for your cooperation regarding this matter

Sincerely  
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